Mountain Area Service Committee August 21, 2022 End of the Road Group Location - Johnson City, TN

The MASC meeting opened with a moment of silence, followed by the Serenity Prayer @ 3:20 PM. Purpose & Function of MASC was read by Eddy G.; Greg V. read the 12 Traditions; Chris Mc. read the 12 concepts.

ROLL CALL

Administrative Committee

Chair: Eddy G. - present
Vice Chair: vacant
Secretary: vacant
Alt. Secretary: vacant
Treasurer: Phil S. - present
Alt. Treasurer - vacant
RCM - Ryan C. - present
Alt. RCM - vacant

Groups

- 1. Anonymous / Marion, VA absent
- 2. End of the Road / Johnson City, TN present Vanessa B.
- 3. Faith in Recovery / Gate City, VA absent
- 4. Friends of Jimmy K. Group / Johnson City, TN, absent
- 5. Just for Today Group / Elizabethton, TN present Lexee C.
- 6. Marion Survivors / Marion, VA absent
- 7. Miracles Happens Group / Johnson City, TN present Reggie G.
- 8. New Day Group / Abingdon, VA present Phil S.
- 9. New Way of Life Group / Kingsport, TN absent -
- 10. Nothing About Us, Without Us / JC absent -
- 11. Nothing to Fear Group / Johnson City, TN present David H.
- 12. Primary Purpose Group / Greeneville, TN absent Chris Mc.
- 13. Renegades in Recovery / Chilhowie, VA absent
- 14. Serenity Sisters Group / Johnson City, TN present Johna W.
- 15. Surrender To Win Group / Bristol, TN absent

New Groups: none

Voting Groups counted: 7 Voting Groups present: 7 Quorum met: yes

Subcommittees

Activities: present - Lexee C.

Hospitals & Institutions: present - Johna W.

Literature: present - Ben D.

Policy: vacant

Public Relations: present - Greg V.

Outreach: vacant

REPORTS

Administrative Committee

Secretary: by Eddy G. (acting) Minutes from July 17th were compiled and distributed. The May

15th minutes were compiled and have also been posted.

Motion to waive reading of June minutes by: Phil S. Seconded by: Vanessa B.

Vote: Approved 7-0-0 Amendments: none

Motion to accept by: Dave H. Seconded by: Johna W. Vote: Approved 7-0-0

Treasurer: by Phil S. Updated MASC - Ledger enclosed

Amendments: none

Motion to Accept by: Chris Mc. Seconded by: Greg V. Vote: Approved 7-0-0

Literature: by Ben D. Updated Literature - Ledger enclosed

Amendments: none

Motion to Accept by: Chris Mc. Seconded by: Ryan C. Vote: Approved 7-0-0

RCM: Quarterly by Ryan C. - Report enclosed - 8 Position Nominations & 1 Motion to vote on

Next RCM: November 27, 2022 Murphreesboro

Subcommittees

Activities – Lexee C. - enclosed Hospitals & Institutions – Johna W. - enclosed Policy - none Public Relations - by Greg V. - enclosed Outreach - none

Groups

End of the Road – Vanessa B. - enclosed Friends of Jimmy K. – Dottie G. - enclosed Just for Today – Lexee C. - enclosed Miracles Happen – Reggie G. - enclosed New Day - Phil S. - enclosed Nothing to Fear - David H. – enclosed Primary Purpose - Chris Mc. - enclosed Serenity Sisters – Johna W. - enclosed

OPEN FORUM

Subcommittee chairs agreed to establish the following permanent times for their Sunday MASC meeting times: Activities: 1:00pm; Public Relations: 1:30pm; H&I: 2:00pm

OLD BUSINESS

Miracles Happen was not represented for the business section. Member present adjusted to 6.

Motion #1: Establish Miracles Happen group meeting location as location for future MASC meetings. Vote Failed: 0-4-2

Update on 501(c)3 filing status for MASC was given. Letter from IRS enclosed.

ELECTIONS & NOMINATIONS

None

NEW BUSINESS

Motions from Volunteer Region: 8 Nominations & 1 Business Motion. See RSC report for details.

7th Tradition

Basket was passed to collect funds for MASC meeting rent and supplies. Funds given to End of the Road group.

NEXT MEETING

September 18, 2022 @ 3:00pm; Subcommittees at 1:00pm Location: Primary Purpose group - Greeneville, TN

Motion to Close by: Greg V. Seconded by: Johna W. Vote: Approved 6-0-0

Closed with a moment of silence followed by Serenity Prayer @ 4:45 pm

BEGINNING BALANCE	Month	\$2,304.52	YTD	\$1,043.73
Group Donations A New Day Group	\$30.00		\$530.00	
A New Way Of Life Group			\$0.00	
Serenity Sisters Friends Of Jimmy K	\$4.25		\$315.70 \$30.00	
The End Of The Road	\$59.00		\$480.15	
Miracles Happen Nothing To Fear	\$125.00		\$593.25 \$467.00	
Primary Purpose			\$515.05	
Just For Today			\$510.00	
			\$0.00 \$0.00	
			\$0.00	
Total Group Donations	\$218.25		\$0.00 \$3,441.15	
Other Receipts	\$210.20		\$5,441.15	
Activities	\$342.30		\$926.23	
P I Misc	#04.00		\$0.00	
Literature Sales	\$24.00 \$167.07		\$24.00 \$2,507.30	
Total Other Receipts	\$533.37		\$3,457.53	
Total Receipts		\$751.62		\$6,898.68
SUBTOTAL	_	\$3,056.14		\$7,942.41
EXPENDITURES				
Secretary			ma 00	
Minutes (copies)	\$51.24		\$0.00 \$51.24	
(postage)	75.1.2.		\$0.00	
(supplies) Literature			\$0.00 \$0.00	
(supplies)		[\$14.75	
(Inventory) New Group Donation			\$0.00	
H&I			\$0.00	
Learning Days		}	\$100.00	
PR				
Phoneline			\$0.00	
Meeting Schedules Posters	\$42.17		\$200.95 \$0.00	
Website			\$0.00	
Copies Misc.			\$0.00 \$280.00	
IVIISO,			Ψ280.00	
RCM				
Travel Copies			\$0.00 \$0.00	
MANA LSC			\$3,476.74	
Activities Seed			\$3,476.74 \$400.00	
Bank Charge	e=2 00		\$0.00	
Storage Unit PO Box Rental	\$53.00		\$371.00 \$138.00	
VRSC Donation	\$1,000.00		\$1,000.00	
Total Expenditures		\$1,146.41		\$6,032.68
ENDING BALANCE		\$1,909.73		\$1,909.73

DATE	DESCRRIPTION	CREDIT	DEBIT	BALANCE
1/1/2022	BALANCE FORWARD	I · · ·		\$461.75
2/20/2022	Proceeds - February Orders	\$462.00		\$923.75
	Proceeds - H&I Literature	\$140.17		\$1,063.92
3/3/2022	Proceeds - Marion Orders	\$59.50		\$1,123.42
3/4/2022	Order - NAWS		(\$1,119.14)	\$4.28
3/20/2022	Proceeds - March Orders	\$487.76		\$492.04
3/20/2022	Proceeds - H&! Literature	\$111.00		\$603.04
4/7/2022	Order - NAWS	<u> </u>	(\$3.45)	\$599.59
	Order - NAWS	1	(\$598.85)	\$0.74
4/24/2022	Proceeds - April Orders	\$445.00		\$445.74
4/24/2022	Proceeds - H&I Literature	\$57.65	Î	\$503.39
	Proceeds - PR Literature	\$200.00		\$703.39
4/28/2022	Proceeds - Marion Orders	\$14.00		\$717.39
	Order - NAWS		(\$717.15)	\$0.24
5/15/2022	Proceeds - May Orders	\$23,77	<u>'</u>	\$24.01
5/15/2022	Proceeds - H&I Literature	\$47.05		\$71.06
	Proceeds - June Orders	\$663.20		\$734.26
6/26/2022	Proceeds - H&I Literature	\$119.18	· i	\$853.44
6/28/2022	Proceeds - Marion Order	\$185.00	j	\$1,038.44
7/6/2022	Order - NAWS		(\$1,038.15)	\$0.29
	Proceeds - July Orders	\$167.07		\$167.36
7/17/2022		\$94.55		\$261.91
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	-	 - 		
Totals	Year To Date	\$3,276.90	(\$3,476.74)	\$261.91

Mountain RCM Report 8/21/22

Ryan C.

RCMS/Areas

Area	Attendance
Chattanooga Area	Present
Clarksville Area	Present
East Tennessee Ridges of Recovery Area	Present
Greater Middle Area	Present
Heart of Tennessee	Present
Knoxville Area	Present
Midwest TN Area	Present
Mountain Area	Present
North Central Tennessee Area	Present
West TN Area	Present

Subcommittees

Position	Filled By	Attendance
Public Relations	Craig G	Present
Hospitals & Institutions	Vacant	N/A
Outreach	Vacant	N/A
Policy & Procedures	Lucy O	Present
Volunteer Region Convention - 40	Donald S	Present
Volunteer Region Convention - 41	Keith L (voting in next meeting)	Present
VRC Guidelines Ad Hoc	Sam D	Present

New area was in attendance: North Central Area. Basically Gallatin/Sumner County

		\$ 13,946.24
Deposits	May	\$ 3090.84
	August	\$ 781.04
Total Deposits		\$ 3871.88
Debit card	May	\$ 166.00
	June	\$ 280.19
	July	\$ 19.90
	August	\$ 20.46
Total debit card		\$ 486.55

8/6/2022 Balance		\$ 17,331.57
VRSC Prudent Reserve		\$ 5,000.00
PR Budget	\$5,285.00	\$ 3,344.99
ITCC Budget		\$ 601.25
VRC Convention Budget		\$ 5,000.00
Total		\$ 13, 946.24
Beginning operating balance 8/7/2022		\$ 3,385.33

Topic	Discussion	Action
How to execute	At the inventory there were several problem areas and	- PR is
inventory	this body will decide on solutions:	responsible for
solutions	Areas not knowing about regional resources	communicating
	 Body should decide who is responsible and 	resources to
	when does it need to be done?	areas by the
	 What are the resources? PR – trainings, services, 	next in-
	funding, Outreach – training, workshops, areas	between
	need help with billboards or need money, area	meeting.
	inventories, conventions, state-wide site, BMLT,	 Tabled to next
	CAR/CAT workshops	meeting -
	 Maybe we should form an ad-hoc committee 	changing the
	 Tech help for Google resources 	frequency of
	 All subcommittees should have guidelines 	this meeting.
	 Reaching out to areas 	- Remaining
	 We should specify what resources are actually 	topics tabled to
	available and make sure it is clear which ones	next meeting.
	are vacant and not available.	
	 Make resources into document and send to 	
	areas: PR is responsible for this.	
	Educate RCMS	
	 Guidelines and alternate RCMs should be getting 	
	trained by RCMs	
	Changing the frequency of VRSC meetings	
	 Does this historically change the length of the 	
	meetings?	
	 Generally, they are longer now but there are 	
	pros and cons to the quarterlies.	
	Are there financial resources to support an	
	increase in frequency?	
	It can be a 6-month process for anything to get	
	done.	
	Money was the main reason we originally	
	moved from bi-monthly to quarterly.	

	 I think we should just commit to meeting inperson and quote costs to areas and also include a time cap on meeting times. This seems like a solution to not having Alternate RCMs trained and seems like not a viable solution. Adding to the commitment doesn't make it more attractive. Most of us don't just have this commitment and we did not commit to these current positions with this time commitment. 	
SZF Topics	 We get to decide workshops that would impact us. DRT/MAT surveys 1st tradition of unity Accessibility for Spanish speaking community Accessibility for handicap 	- Chose two topics to take to SZF that our region would like: 13 for DRT/MAT, 5 for accessibility for those missing from meetings, 12 for Unity of Service, 5 accessibilities for handicap.

Elections of Officers – Necessary Appointment N/A

Nominations:

Service Resumes in Appendix D

Motion #08/07/2022 – 1: Keith L nominated for VRC 41. Gave service resume (attached in Appendix D)

- What are struggles and strong points in spiritual principles:
 - O Strengths: Anonymity, unity, willingness
 - Struggles: Personalities feel like people are trying to assert their agenda, time management

Nominated by: Chattanooga Area, Seconded by Knoxville RCM

Motion #08/07/2022 – 2: Callie G nominated for Treasurer. Service resume previously submitted when she became Alternate Treasurer.

- Have you ever not fulfilled a service obligation?
 - Yes, I relapsed and had to step down from treasurer position, an audit was done and no money was stolen.

Nominated by: HOT Area, Seconded by Mountain Area

Motion #08/07/2022 – 3: Chris B nominated for Alternate Treasurer. I am willing to step up, I have reached a point in my recovery where I should get back in recovery, clean date is 2/27/2010, chaired homegroup meetings, participated in H&I, been an accountant for the last 12 years.

- Have you ever not completed any other service positions?
 - o No.
- What are struggles and strong points in spiritual principles:
 - O Strengths: Anonymity, compassion
 - Struggles: trust, getting vulnerable

Nominated by: HOT Area, Seconded by Clarksville Area

Motion #08/07/2022 – 4: Scott G for VRSC PR Chair. I am willing, passion of carrying message to the still sick and suffering. Clean date is 6/28/2018 - Just over 4 years, 1 month clean. GSR, area vice chair, area PR, homegroup treasurer. Term not completed from relapse and was removed from vice chair. Work allows me to travel a lot. Have a sponsor who has a sponsor.

- What are struggles and strong points in spiritual principles:
 - Strengths: principles before personalities
 - o Struggles: patience, time management

Nominated by PR Chair, Seconded by Clarksville Area

Motion #08/07/2022 – 5: Lucy O for VRSC P&P Chair. I am willing, can't think of any positions I don't have experience in. Am willing to not do a second term if someone else wants to do it. I am at region a lot.

- What are struggles and strong points in spiritual principles:
 - Strengths: willingness, commitment
 - Struggles: over-committing

Nominated by PR Chair, Seconded by ETROR Area

Motion #08/07/2022 – 6: Craig G VRSC Chair. 2/17/04 clean date, I am willing, all positions listed in service resume. Never not completed a term. Work the 12 steps and study 12 traditions and concepts.

- What are struggles and strong points in spiritual principles:
 - Strengths: integrity
 - o Struggles: tolerance and judgement

Nominated by HOT Area, Seconded by Mountain Area

Motion #08/07/2022 – 7: Jimmy N VRSC ITCC. 12/7/15 clean date, been involved at area level, been involved in H&I. Never misappropriated funds. I do computer stuff for a living. I have read the guidelines, I have read the VRSC guidelines

- What are struggles and strong points in spiritual principles:
 - Strengths: unity
 - o Struggles: patience, principles before personalities

Nominated by PR Chair Area, Seconded by HOT Area

Motion #08/07/2022 – 8: Hannah M VRSC Secretary. Service resume is in the Appendix D.

- What are struggles and strong points in spiritual principles:
 - Strengths: compassion
 - o Struggles: patience, principles before personalities

Nominated by Knoxville Area, Seconded by HOT Area

Still open positions:

H&I Chair

Outreach Chair

MOTION 08/07/2022-9

TO AMEND SENDING ALL EXCESS FUNDS TO WORLD SERVICES

CHANGE WOULD BE TO APPROVE POLICY TO SEND 10% OF EXCESS FUNDS TO SOUTHERN ZONE AND 90% TO WORLD SERVICES

INTENT: TO SUPPORT OPERATION OF SOUTHERN ZONE

Next VRSC meeting

Nov 27, 2022, 9:30 AM CT

Embassy Suites by Hilton Nashville SE Murfreesboro

1200 Conference Center Boulevard Murfreesboro, TN 37129

MOUNTAIN AREA OF NA SUBCOMMITTEE REPORT

	Subcommittee: Activities	Date: <u>8-21-2</u> 2
	Chair: Angela S.	Phone: 423-900-3666
	Vice-chair: <u>Lexee</u> C. Secret	eary: Erin Mo
	News and Announcements: We had a	great turn out for
	the ice cream social ab	out 20 people care
	out. Possible upcoming	events River float,
7	out. Possible upcoming 7Unity parade Sept. 17+	h + sme 10:60 A.M
ر/	12 concepts workshop i	o the fall with
)) (Chilli Dinner. Receipts	were submitted
1 '	for reimbursement for the	tems bought for
	ice cream social.	
	How can MASC support you better?	
	Next Meeting Date: Sept. 8 2022	Time 1 ° CO O cm
	Location:	
		

MOUNTAIN AREA OF NA SUBCOMMITTEE REPORT

Subcommittee:	H3I		_ Date: <u>8 - 21 -</u> 7 Z
Chair: Joh	<u>na</u>	Phone:	
Vice-chair: Va	nessas	Secretary:	ih
	ncements: Josh Secratory		new
Artie	is new) panel	leader
_ for	turning	Point	
	ntly Ju		
- diffe	rent His	I Gae	pos Groups
Everyone	Who g	ot orint	ated at
learning	<u>has partici</u>	pated or	is Signed uf
How can MASC su	pport you better?	Ve ODRICE	desperat
			Woodridge
please tal	ke back	to home	group
Filled 5	pots for	Wood R.	dge this
	Month		
Next Meeting Da	te: Next Area	18 - Time: Z	.:00

MOUNTAIN AREA OF NA SUBCOMMITTEE REPORT

Subcommittee: Public RELATIONS	Date: <u> </u>
Chair: CREC V. Phor	e: <u>951-331-0527</u>
Vice-chair: KayLA C. Secretary: _	WHITTNEY K.
News and Announcements: 8-31-12 - 01/18	DOJE AWARENESS DAY.
JFT TO HAVE MEETING @ 8:00 OURING	ACTIVITIES @ CONSIGN BOLOGY.
92-22 INTENATIONAL UNITY DAY. 20	DOM WORLDWIDE H:30-213
9-17-22 JCRC PARASE	
Discussion OF P.R. POLICY REVIEW B	COMMITTEE BEFORE SENDING
TO AREA FOR VOTE	
WHITTNEY K. ASPOINTED AS PR. SERRET	ery
How can MASC support you better?	i e e e e e e e e e e e e e e e e e e e
60 Over Posicies & Guiorines	
0 10 00	
Next Meeting Date: 9-18-22 Tin	
Location:	<u> </u>
	<u> </u>

vbignazz@gmail.com

Group Name: 2hd	of the Road Date: 8/21/2
GSR: Valuessa	B Alternate: Ryan C.
Secretary: <u>Josh (</u>	Treasurer: Bradley J
Proxy Rep.:	Average Meeting Attendance: $8-20$
Treasury Report	Beginning Balance:
	Contributions:
	Rent:
	Other Expenses:
	Area Donation: 13 10
į.	Balance (reserve):
Group News and Announ Eradley S. 5 years	splaking for Tom B. 9/23
	/
How can MASC support	you better?
·	
Changes? Time(s): Location:	7pm Day(s): Sun & Wed
Format: C	en: fit Study
1 01111at	led spiritual principals
\mathcal{U}	la spritual principal

Group Nan	ne: FRIE	NDS of c	<u>);m</u>	MYK	_ _{Date:} _&	3/21/22
		G				
Proxy Rep.	. :		Avera	age Meeting A	ttendance:	8
	eport		ance: .			
		Other Expense	es: _	25.00 25.00	_	
,		Area Donation Balance (rese	n: rve): _	_0-	<u> </u>	
Group Nev	ws and Annou	uncements				
How can M		t you better?				
Changes?	Time(s):		<u>-</u> .	Day(s):		
	Format: _				_	

Group Name:	FOR TODAY Date: 8-21-22
GSR: LEXEE C.	Alternate:
Secretary:	Treasurer: STEVE W
Proxy Rep.: <u> </u>	Average Meeting Attendance: 6-12
Treasury Report	Beginning Balance:
	Contributions: 1/00 90
	Rent:
	Other Expenses:
	Area Donation: 410000
ž.	Balance (reserve):
Group News and Annoui	ncements
THURSDAY GIDDOM	LITERATURE MEETING BOING WELL.
, .	TET GROUP WILL BE HOLDING THE SPINGLETING
	ARK IN CONTUNCTION WITH NATIONAL DYEAROSE AWARENESS DA
SAT. SEPT. JUTH JI B CATISLAND SARK A How can MASC support	T BAOUD WITH & HOSTING A 3640 GROUP CELEMATION IN ELIZABETHTON, MORE WILL BE REVEALED.
Changes? Time(s):	Day(s): U)EA BIDDOM, THUR 6:00
Location: 🜙	Day(s): N)EA BIODOM, THUR 6:00 SAT. 12:15PM. 10 SOUTH HILLS DR. ELIZABETHTON, TN. 37643
Format: 142	ED - SAT. OPENDISCUSSION - THUR LITERATURE STUDY
Lexee C lexe	eandgrayson@gmail.com

Group Name:	acles HAPPIN Date: 821-22
GSR: Stephan	Alternate: MISS
A 1	Treasurer: Peggle
Proxy Rep.:	Average Meeting Attendance: 15-60
Treasury Report	Beginning Balance:
	Contributions: 269
	Rent: \$76.00
	Other Expenses: 79.00 Let order Area Denation: 0 \$ 1/4.0
	Area Donation:
;	Balance (reserve):
Group News and Annour	
SARAH M.	will be speaking sept after G. will be Celebrassing
and Keggi	c G. will be Celebrassing
19 yrc	
Meenngs	ANU GOING WOH
How can MASC support y	ou better?
.	
Changes? Time(s):	Day(s): NON FRITSAT
Location:	105 S. BUDNE STREET
JC	TN 37604
_	<u> </u>

Group Name:	New Day GROUP Date: 8-18-22
GSR:	Alternate:
Secretary: Phil S	Treasurer: Danna 8
Proxy Rep.: Phili	Average Meeting Attendance: $\frac{4-8}{}$
Treasury Report	Beginning Balance: 39,00
	Contributions: 120 00
	Rent: 50.0℃
	Other Expenses: 28.00
	Area Donation: 46.00
1	Balance (reserve): <u>35.66</u>
Group News and Annou	ncements
	
How can MASC support	you better? gobanano 1@ com cust. NET
	
Changes? Time(s):	Day(s):

Group Name: Not	hing to	tear Date: 8/21/22
GSR: Ashel	<u>/</u>	
Secretary: Who e	ven	Treasurer: <u>Eric</u> Average Meeting Attendance: <u>25</u>
Proxy Rep.: Dav	2 H	_ Average Meeting Attendance: 25_
Treasury Report	Beginning Ba	alance:
	Contribution	ns:
	Rent:	
	Other Expen	ses:
	Area Donatio	on: 172
,	Balance (rese	erve):
Group News and Annou		Open Piglagsian BROIC Text
How can MASC support	you better? _	
		sey Day(s): Tae Thur
Format:		

Group Name: RIN	1ARV PURPOSE Date: 8-21-22
GSR: OPEN	Alternate: CHRIS MC
Secretary: ODEN	Treasurer: ANNA C.
Proxy Rep.: OPEN	Average Meeting Attendance: $1-3/$
Treasury Report	Beginning Balance:
	Contributions:
	Rent:
	Other Expenses:
	Area Donation:
;	Balance (reserve):
How can MASC support COUKT ATTENDANT PEOPLE WITH IT Thope IT's hi Changes? Time(s): South ACI South	rigs could use outside support, Tues + Thurs. Still working on group. Michael D. will be I yr. 28th (Aug) + ANNA L. Yyx. 28th, swe
	ode gmil.com

Group Name: Seren	11-4 Sisters Date: 8-21-22
GSR: Johna W	Alternate: Chelsea 6
Secretary: Leah L	Treasurer: Kim G
Proxy Rep.: Kim	Average Meeting Attendance: <u>/5 - 3</u>
Treasury Report	Beginning Balance:
	Contributions:
	Rent: 30.00
	Other Expenses: lit Order 98.05
	Area Donation: 41, 10
;	Balance (reserve): None
Group News and Annour	ncements
No Cel	abrations this month
We do	a lit Study the
3rd Mo	nday of every Month
aut of	Living Clean Gook
How can MASC support	ou better?
Changes? Time(s):	Day(s): Mondey
Location:	310 Christian Church Rood
Format:	Spiritual principle

Date of this notice: 08-18-2022

Employer Identification Number:

88-3786827

Form: SS-4

Number of this notice: CP 575 E

MOUNTAIN AREA OF NA INC PO BOX 3161 BLOUNTVILLE, TN 37617

For assistance you may call us at: 1-800-829-4933

IF YOU WRITE, ATTACH THE STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 88-3786827. This EIN will identify your entity, accounts, tax returns, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for business and tax purposes. Some taxpayers receive CP575 notices when another person has stolen their identity and are operating using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms: Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code; Form 1024, Application for Recognition Under Section 501(a); or Form 1024-A, Application for Recognition Onder Section 501(c)(4) of the Internal Revenue Code.

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you will lose tax-exempt status if you fail to file a required return or notice for three consecutive years, unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File). We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter. For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.